



the brain injury association

**Headway North Cumbria**

[www.headwaynorthcumbria.org.uk](http://www.headwaynorthcumbria.org.uk)

**HEADWAY NORTH CUMBRIA  
VOLUNTEER APPLICATION FORM**

1. Thank you for your interest in applying to be a volunteer. Headway North Cumbria aims to promote equality of opportunity for all with the right mix of talent, skills and potential. We welcome applications from diverse candidates.
2. Please note that we do normally need two satisfactory references before you can start as a volunteer and we cannot always guarantee a role. Volunteering roles will also be subject to a satisfactory Disclosure and Barring Service (DBS) check.
3. If you wish to volunteer for Headway North Cumbria please complete the attached volunteer application form and submit it to the Secretary.



## HEADWAY NORTH CUMBRIA VOLUNTEER APPLICATION FORM

### PERSONAL DETAILS (in block capitals please)

Title	Surname	First Name(s)
Address	Mobile Number	
	Home Telephone Number	
	Email	
Postcode		
Person to contact in case of emergency	Telephone	

If you have any illness or disability of which you would like us to be aware, please give details.

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### AVAILABILITY

Please indicate when you are most likely to be available to volunteer.

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### VOLUNTEERING

Why do you want to be a volunteer with Headway North Cumbria?

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## EXPERIENCE

What skills and experience can you bring to Headway North Cumbria?  
Previous employment, voluntary work, training, relevant personal experience,  
interests (brief details please).

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## REFERENCES

Please give us the names, addresses and telephone contact details of two people  
who can be asked to provide a character reference (N.B. these must not be family  
members).

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Telephone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Telephone: \_\_\_\_\_



**Rehabilitation of Offenders Act 1974**

The position for which you are applying is exempt from the provisions of the Rehabilitation of Offenders Act 1974 and all convictions, whether spent or not, should be disclosed on this form. Applicants should be assured that the information they give will be kept confidential. The *Data Protection Act* requires that personal information is obtained and processed fairly and lawfully; is only disclosed in appropriate circumstances; is accurate, relevant and not held longer than necessary; and is kept securely. Only relevant convictions and other information will be taken into account so disclosure need not necessarily be a bar to obtaining this position.

Have you ever been convicted or cautioned of a criminal offence? Yes/No

Are you aware of any police enquiries undertaken following allegations made against you, which may have a bearing on your suitability for this post? Yes/No

If yes please give details of offence(s) and sentence on a separate sheet, enclosed in an envelope marked 'Confidential' and addressed to the Chairperson

I declare the above information is correct.

Name: .....

Signature: .....

Date: .....